

Fayetteville State University
Staff Senate Meeting
J.C. Jones Boardroom – 2nd Floor, Charles Chesnutt Library
Thursday, October 20, 2016
Minutes

Attendance: Claudette Fuller, Suzetta Perkins, Roni Stearns, Patricia Flanigan, Cindia Wetherwax, Tammy Owens, Carlitta Moore, Velappan Velappan, Michelle Saunders, Cassandra Jenkins, Shunta Gregory, Maria Taro, Xenia Lopez, Dorothy Cannon-Brown, Stephania Oates

Call to Order: The meeting was called to order at 2:06 PM by President Claudette Fuller.

The minutes for September meeting were presented. A motion was made by Senator Cindia Wetherwax, properly seconded and accepted.

Dr. Jon Young, Provost & VC for Academic Affairs – Dr. Young reported that he and Dr. Fuller have dialogued about leave time and university closure. The new policy on adverse weather is now stricter. There are three conditions based on severity that a campus can limit and/or suspend operations. Condition 3 is the only one in which we do not have to use leave. Conditions 1 & 2 require leave usage. GA determines Condition 3. Approval cannot be done on a campus level due to constraints by UNC policy. Dr. Fuller suggested getting the Chancellors across the state to speak up more on this issue.

President's Report- Dr. Claudette Fuller--

- a. As senators we need to step up. We have to set the example because it starts with us. Let us make the change and get concerns from others. We can affect student retention. Dr. Fuller challenged the Senate to be seen and recognized on campus.
- b. Committee Chairs- Please look at goals and come up with two things to accomplish this year. Do you need a budget for stamps, mugs, cards, etc.?
- c. The Board of Governors recognized Staff Assembly for 10 years of representation. An acknowledgement was sent. The letter from President Spellings sent will be sent to the supervisors of the senators so that they can attend meetings once a month so they can understand the importance to the Staff Senate attending.
- d. There will be a forum on Nov. 3rd in the Seabrook Auditorium on the five strategic themes
- e. Faculty measuring employee retention and conditions for improving faculty and staff engagement. Other schools across the state have stated that their managers and supervisors are trained to rate employees at 'good' and not 'very good'. Dr. Fuller will forward this information.
- f. SHRA Score Cards- Look at geographical locations of universities. Ft. Bragg is not included in our salary report, therefore, there is no competition. GA is working on them and will send the report to our HR department.
- g. Events Planning can look at Christmas tree ornaments to sell as a fundraiser
- h. Scholarship is not only for degree-seeking staff members but also those looking for professional development opportunities and attending conferences. Dr. Fuller encourages more of Staff Senate to apply for the scholarship. Only one staff member, Tamara Brothers from FSU has received a scholarship.
- i. Dr. Fuller thanks everyone for responses on non-financial challenges to take to the governor.

Budget Report- \$1247.19 in general account; \$1500 in Grant fund

Committee Reports

- Fundraising Committee: Poinsettia Sale- Flyer with order form sent out. Monies due Nov. 16th.
 - Last year we took in over \$1000 in sales. The goal this year is \$1500 or more.
 - All senators are asked to publicize within their units. It is not limited to FSU. Ask your church, organizations and group also. There will be a prize for the highest seller.
 - Monetary donations are accepted
 - No additional poinsettias will be ordered
- Golf Tournament- Chancellor's Cup- Hole Sponsors are needed
 - \$1500 for a hole sponsor. We must increase sponsorships so we can get a percentage back.
 - We can receive multiple donations of \$150 to reach the \$1500.
 - Volunteers are needed and will have to you use their own leave time.
 - There is a sponsor letter already drafter. Please send name, address, and person of contact to Michelle Saunders.
 - Community Service Leave cannot be used.
- Homecoming- We will only have (1) car entry. The type of car is not certain.
 - Mr. & Ms. Staff will ride together in the same car. There was in an issue with both riding in the same car but we will not know until the day.
 - Mr. Huntley volunteered his truck
- Issuance/ Grievance Committee- Cindia Wetherwax reported that there was no meeting but an individual did come to the office with a harassment claim.

Old Business—

- **Community Homeless Hunger Stand Down-** Please turn in volunteer forms. The committee is also awaiting donations.

New Business –

- Laptop Rental Program- Instead of renting the laptops, it was suggested to use desktops, give maintenance them, and make them available for \$20 purchase where they do not have to return it every year. Dr. Fuller will speak with Deborah Bowser in surplus and Legal Affairs on whether we can charge for them.

Unit Concerns –

- Cindia Wetherwax expressed concern that no Bronco Alert was sent during adverse weather. There has been no response to her email.
- Congratulations to Carlitta Moore on becoming Delegate-At-Large for Staff Assembly. Michelle Saunders will move into a delegate position from alternate. There is now an open for an alternate position.

Adjournment - The meeting was adjourned at 3:02 PM.

Respectfully Submitted,

Roni D. Stearns
Secretary, Staff Senate