

FAYETTEVILLE STATE UNIVERSITY

MINUTES

STAFF SENATE MEETING

J. C. Jones Board Room, 2nd Floor, Charles Chesnutt Library

Thursday, March 16, 2017

2:00 p.m.

The FSU Staff Senate convened on Thursday, March 16, 2017, at 2:00 p.m. in the J. C. Jones Board Room, in the Charles Chesnutt Library. President Claudette Fuller called the meeting to order at 2:03 p.m.

ATTENDANCE

Please refer to sign in sheet

MINUTES

The minutes were presented and later approved once a quorum was present.

DR. YOUNG'S REPORT

Provost Dr. Jon Young stated to keep watching out about the topic of buyout of bonus leave. It is a priority of the Cabinet.

Board of Trustees Meeting –March 23rd

Open House –Monday, March 25th

Carlton Spellman will return as VC of Business and Finance as Ken Craig retires.

SHRA evaluation cycle- April 28th due. A new process has been implemented. The cycle will not be regulated.

Human Resources- Review Performance Appraisals. March 31st the Performance Cycle ended. April 28th Evaluations are Due per Kimberly Weston-Moore.

A Meet-and-Greet was scheduled for Cabinet members to attend our monthly meetings. Mr. Ken Craig was not able to attend and appointed two members, Stephen Mack and Yolanda (no last name given) to attend in his stead. The individuals were not present.

PRESIDENT'S REPORT

Highlights from Staff Assembly Meeting- With the new Strategic Plan, there will be an Employee Engagement Survey to gather information to assess what is going on across campus such as employee turnover rates. There is also a new EHRA Non-Faculty review system that is in the works. They will assess internal vs. external hiring processes and some legislative matters such as a \$500 bonus and 2% pay increase that is being proposed by Governor Cooper. IT and Business Office positions will be reviewed. Some may be changed to EHRA exempt positions.

Highlights from Staff Assembly Meeting (continued) -There is also a discussion about reducing the number of members on the Board of Governors for UNC System from 32 to 24. This will happen over a number of years.

Adverse weather is still a topic of discussion. Temporary employee policy is being reviewed. SHRA priorities for sign-on bonuses for hard to fill positions is on the table to prevent employees feeling as if they cannot advance in their current unit.

Salary adjustments for FSLA has been placed on hold.

Golf Tournament- FSU and UNC-P are sponsoring the tournament. About ten volunteers are needed to assist. Van are being secured from Facilities. Two volunteers are needed to drive the vans.

Volunteer report time is 6:00 AM. Community Service Leave can now be used for volunteers to attend the Golf Tournament. Please bring your form.

Delegates will not have to use leave due to it being a business workday. A signup sheet is available for sign-up.

Chancellor's Team- \$1500 Staff Team- \$500

Shirts are available for \$25 and they are optional for purchase online. FSU polo shirt is requested.

COMMITTEE REPORTS

Computer Loan Program (Monique Alexander)—Printed survey and provided a description. Criteria and guidelines are forthcoming and will be modeled after NC State's model. It will be presented to Legal Affairs once complete. Low maintenance is desired for the program. Only desktops will be provided.

Employee Appreciation Week (Patricia Flanigan)—Has reached out to Keith Townsend and will be planning accordingly

Bylaws (Patricia Flanigan) ---Will present updates that have been worked on to the committee soon.

Hospitality (Roni D. Stearns)--- Committee met on March 6th and discussed donations for snacks, a closet clean up scheduled for April 6th to inventory what we have and organize. A menu will be sent prior to meetings for snack items to be volunteered for.

Golf Tournament (Michelle Saunders) ---There is one hole sponsor (Aramark). Coca-Cola will sponsor the whole UNC System. Letters for team will be updated from last year. There will be a draw for teams for Staff Senate. Email Michelle Saunders who would like to volunteer and she will send information closer to the time.

Publications (Velappan Velappan)--- Newsletter is set to be completed by the end of the month and then will be sent to Natasha Walker.

Elections (Velappan Velappan)--- All names, departments, units being screened to make sure employees are still in the noted position/department. Process for elections is about two months. Should be completed by June.

Mr. and Miss Staff (Natasha Walker)--- Flyer was presented. Solidifying the location in the corridor. March 29th is deadline for nominations. Competition will be April 26th. We should do well with fundraiser. Please spread the word and help restore our reputation as Staff Senate!

Employee Appreciation Week- May 22nd-May 25th

Meeting was adjourned at 2:41 PM.

Roni D. Stearns
Secretary