Common Registration Add Errors

Error Add Message	Definition	Course of Action
Campus Restriction	Class is restricted to students with a specific campus code. (Ex: Section is for Distance Education ONLY)	Select a different section, if available or contact the department of the course.
Class Restriction	Section is restricted to students with a specific classification (FR, SO, JR, SR). This classification is based on the student's earned hours.	Review detailed section information by clicking on the course title hyperlink in Self-Service Banner and then click restrictions. Contact the department of the course for exceptions.
Closed Section	This section is full and there are no seats available.	Choose a different section or contact the department of the course.
Closed - Waitlisted	This section is full. Waitlisting is available.	You may add yourself to the waitlist. If a seat becomes available, you will be notified via your Fayetteville State University email. See waitlist Instructions.
Closed - Waitlist Full	This section is full. The waitlist is full.	Select another section of this course or contact the department of the course for exceptions.
Co-requisite Restriction	You are attempting to registrar for a course that has a co-requisite.	You must register for both courses at the same time (in the same transaction) or contact the department for exceptions.

Duplicate Course	You are attempting to register for two sections of the same course in the same term which is not allowed.	Contact the department of the course for exceptions.
Field of Study Restriction	You are attempting to register for a section that has a major, minor or concentration restriction.	Choose a different section or contact the department of the course for exceptions.
Instructor Approval Required	You are attempting to register for a course section that requires an override permit from the instructor.	Choose a different section or contact the instructor of the course.
Level Restriction	This section is restricted to students with a specific level. (Undergraduate, Graduate, etc.)	Choose a different section or contact the department of the course.
Maximum Hours Exceeded	You have exceeded the maximum number of credit hours allowed for the term.	Contact your Advisor to request a Course Overload to register for the course.
Prerequisite and/or Test Score Error	Course pre-requisites have not been met. Prerequisites may include other courses, test scores or admission to a specific program.	Review detailed section information by clicking on the course title hyperlink in Self-Service Banner and then click pre-requisites or review the University Catalog. Contact the department of the course for exceptions.
Program Restriction	Enrollment in course is limited to specific programs or major.	Review detailed section information by clicking on the course title hyperlink in Self-Service Banner and then click restrictions or review the University catalog. Contact the department of the course for exceptions.
Repeat Count Exceeds 0	You have received the maximum number of credits for this course.	The course is not repeatable for additional credit.

Repeat Hours Exceeded	You have already received the maximum credits allowed for this course.	You have repeated this course for the maximum number of credits allowed. Select a different course.
Student Attribute Restriction	Section is restricted to students with a specific attribute.	Choose a different section or contact the department of the course for exceptions.
Student Status Prohibits Registration	If the student has an inactive status on their student record, they will receive this error.	Contact the Office of The Registrar at 910-672-2850 or email FSURegistrar@uncfsu.edu.
Time Conflict	You are attempting to register for a course section that meets at the same time (or overlaps) with the CRN listed.	Select another section or contact the department of the course for exceptions.
You are not permitted to Register at this time	This message is created when a student is trying to register outside their registration window (priority registration).	Contact your advisor to inquire as to when you are able register
You require re-admission prior to registration	You are considered a readmit student if you have previously attended FSU but have not been enrolled for either a fall or spring semester.	Contact the Office of Admissions at (910) 672-1371 or email admissions@uncfsu.edu to reapply for readmission.

STEPS TO REGISTER FOR A CLOSED COURSE

You must first seek permission to register for a closed class with the Instructor of the course.

Course Name	Course Subject	Course Number	Section	CRN	Campus
General Psychology	Psychology	210	05	6561	Main

1. Login to *self-service banner* to launch the dashboard
2. Click on *Registration & Planning* under *Registrar menu*
3. Select *Register for classes*
4. Enter your *Network credentials* *(1ˢᵗ time users only)*
5. Click on the *Term* for which you are registering (i.e., Summer 2023, Fall 2023. etc.).
6. *Enter the 4-digit CRN* number assigned to the closed course

7. Select Submit at the bottom of the page to enroll in the course.