

Liability Issues

Protection of Minors on Campus



Background Checks

Background Checks are required for all faculty/staff new hires, temp workers, student workers, volunteers and any other person(s) that will be required to work with minor focused programs and camps.

FSU requires that an on-line background check including sex offender registry, and/or credit history check form be completed through CastleBranch, a background check service provider.

Each applicant will receive an email with instructions to log-in and see the order status and results. Should you have questions or concerns, contact Office of Legal Affairs 910-672-1145.

Liability Issues

- Background Checks
- Travel with Minors
- Pool
- Locker Rooms
- Supervision Guidance



Travel with Minors

Contact FSU Office of Legal Affairs for liability forms. 910-672-1145

Contact the FSU Travel Office for travel approval.
<https://www.uncfosu.edu/faculty-and-staff/divisions-departments-and-offices/division-of-business-and-finance/materials-management/travel>

All FSU campus that are sponsoring minors on campus must review the travel liability forms with the minors and parents.

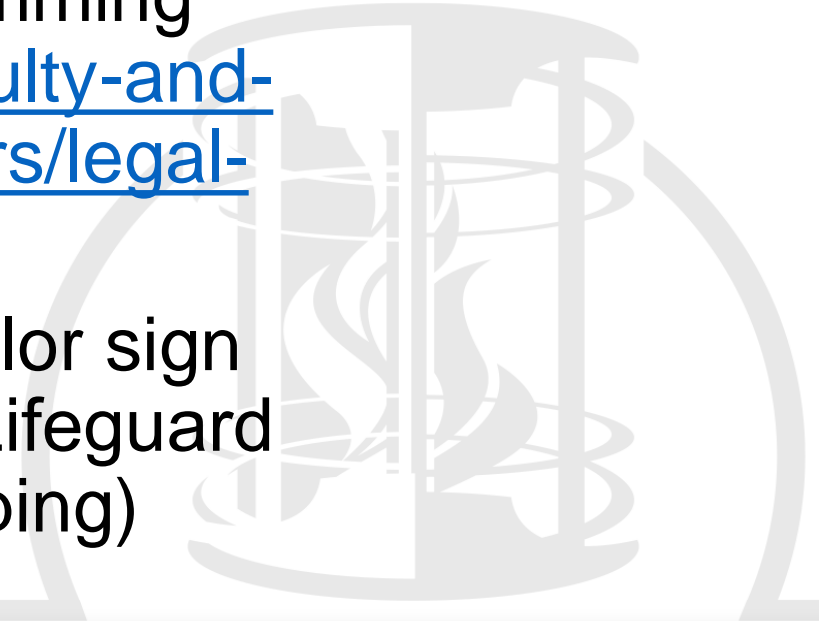
Camp Leaders will also need to obtain the necessary travel documents to be approved for your campers to travel.



Pool Access

If your program is interested in Swimming Pool Activities, please read the Lifeguard Requirements/Pool Rules and Regulations and complete the Capel Arena Swimming Pool Request Form. <https://www.uncfsu.edu/faculty-and-staff/departmentsand-offices/office-of-legal-affairs/legal-forms>

Once completed please have your Vice Chancellor sign and provide information for the following fees • Lifeguard • Setup • Campus Police • Clean-up (Housekeeping)



Locker Room Access

- Adults should not change clothing or shower in locker rooms at the same time as minors, nor should they watch minors undress or shower.
- While minors shower, at least one adult in charge of the activity should stand within earshot of the minors to ensure that no adults are showering with them and that the minors are respectful of one another.



Supervision Guidelines

- Minors are always accompanied and not permitted to be alone as there may be a need to escort the participant out of the facility in the event of an emergency.
 - Minors are always accompanied and not permitted to work alone as there may be a need to escort the participant out of the facility in the event of an emergency.
 - Adults should monitor bathrooms to ensure minors are not lingering or acting inappropriately in them.
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