

Consortium Agreement Checklist

Student Requirement

- The student is required to complete the first page of the consortium agreement.

Host Institution Requirement

- The Host institution is required to complete the second page of the consortium agreement.
- Attach a copy of the class schedule from the Host Institution for the current semester attending.
- Attach an invoice from the Host Institution's Business Office for the current semester attending.

Home Institution Requirement

- The Home institution is required to complete the second page of the consortium agreement.
- The *Approval to Pursue Course(s) at Another Institution Form* **must** be signed by the student's current FSU Advisor. (The student will leave the form with the advisor, and he or she will forward it for processing on the student's behalf).

What's the Next Step?

- The student will need to return the completed agreement to Fayetteville State University, Office of Scholarships & Financial Aid, Lilly Building. The forms can be emailed to finaid@uncfsu.edu, fax to (910) 672-1423, or the student can drop the forms off to the Office of Scholarships & Financial Aid.
- The consortium agreement will need to be submitted to the Office of Financial Aid by
5:00 PM on:

Term	Due Date
Fall 2022	July 15, 2022
Spring 2023	November 15, 2022
Summer 2023	May 15, 2023

- For questions, please contact the Office of Financial Aid at 910-672-1325, or by email at finaid@uncfsu.edu.