



# Federal Executive Board Campus Series



Students and recent graduates are key participants in the future Federal workforce. To make a career in public service a reality, understanding the Federal employment process is vital. The U.S. Office of Personnel Management (OPM) and the Federal Executive Boards (FEBs) present the **Federal Executive Board Campus Series 2023**. This three-session series is open to all students, recent graduates, and FEB Federal academic partners. The series explains the Federal application and hiring process to help students and recent graduates find internships and full-time jobs working in their career field and will help academic partners gain the information needed to help guide their students.

**Registration is now open - sign-up today!**

## 1. Navigating USAJOBS (Finding and Applying for Federal Jobs)

**Thursday, April 13, 2023, from 1:30 – 3:00 PM (Eastern Time)**

This overview covers key aspects of USAJOBS, the main online portal for Federal employment. The session includes how to create and manage a USAJOBS account/profile, tips on searching for Federal jobs, reviewing job announcements, applying for jobs, and how to follow up.

Click on link to register [Navigating USAJOBS Webinar Registration](#)

## 2. Writing Your Resume for Federal Jobs

**Thursday, April 20, 2023, from 1:30 – 3:00 PM (Eastern Time)**

This session reviews unique aspects of writing a résumé that is specifically customized to apply for Federal jobs. Learn what information is required for a résumé that will make you more effective in the Federal hiring process. You will learn what to include, things to avoid, and what makes a résumé for Federal employment different from those used for private sector and other employment.

Click on link to register [Writing Your Resume for Federal Jobs Webinar Registration](#)

## 3. Interviewing for Federal Jobs

**Wednesday, April 26, 2023, from 1:30 – 3:00 PM (Eastern Time)**

Participants will be equipped to prepare for and engage in successful interviews for Federal jobs. We will cover actions you should take prior to, on the day of, and after your interview. Also, you will learn about the kinds of interviewing methods used by Federal agencies, the types of questions that may be asked during the interview, and how best to respond.

Click on link to register [Interviewing for Federal Jobs Webinar Registration](#)

## Enhance Your Webinar Experience

**Registration** - This is an online event via Zoom. You must sign up via the Zoom registration link in order to participate. When you register for this event, you will receive a confirmation email that includes the link for the session. Please use this link to enter the room at least 10 minutes before the session start time.

**Sound** - You can access audio for the session through the speakers on your computer or mobile device or by using headphones or earbuds. We will not be able to assist with technical issues, including sound, once the session has started, so please check your device before the session begins. We will, however, do a sound check early in the session.

**Accessibility** - Closed captioning will be made available for all participants.

Note: If you require an accommodation, please contact the Event Coordinator at [outreach@opm.gov](mailto:outreach@opm.gov) no later than one week before each session for which you registered.

We look forward to your participation!

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\*\*\*Privacy Notice\*\*\* We are collecting your contact information for registration. We are collecting your email address so that OPM can contact you with updates regarding this event. Providing this information is voluntary, however if you do not provide it, you may not be able to participate in the event and we will not be able to update you regarding any changes to this event.