



Office of the Registrar
Course Overload Request Form

For Semester: \_\_\_ Fall \_\_\_ Spring \_\_\_ Summer I \_\_\_ Summer II Year: \_\_\_\_\_

College/School: \_\_\_\_\_ Department: \_\_\_\_\_

Student's Name: \_\_\_\_\_ Banner ID: \_\_\_\_\_ Cumulative GPA: \_\_\_\_\_

Hours currently Enrolled in: \_\_\_\_\_ Additional hours requesting: \_\_\_\_\_

Please attach the student's Curriculum Planning Guide and Degree Audit Worksheet or CAPS Degree Audit. If this overload is approved, will this student be eligible for graduation at the end of this semester? \_\_\_ Yes \_\_\_ No

If the answer is NO, then the student may not receive an overload. FSU policy states that approval of overloads will normally only be given when the overload will enable the student to complete degree requirements in the semester/term for which the overload is requested.

http://catalog.uncfsu.edu/ug/academicregulations/courseload.htm

Justification: Why is this overload request necessary?

Empty rectangular box for justification.

What course do you intend to take as an overload, if approval is granted?

Table with 4 columns: Course Prefix & Number, Section, Term, Academic Advisor (Type & Sign). Two rows are provided.

1) Hours currently enrolled: \_\_\_\_\_ 2) Additional hours requested: \_\_\_\_\_ 3) Total hours (1+2): \_\_\_\_\_

I acknowledge that the extra work involved in taking an overload may have adverse effects on my overall standing.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Department Chair: \_\_\_\_\_ Date: \_\_\_\_\_ \_\_\_ Approved \_\_\_ Disapproved

Dean (School/College): \_\_\_\_\_ Date: \_\_\_\_\_ \_\_\_ Approved \_\_\_ Disapproved