

**FAYETTEVILLE STATE UNIVERSITY
EXECUTIVE SUMMARY
Board of Trustees**

MEETING DATE: May 1, 2023

COMMITTEE: Budget and Finance

SUBJECT: Approval of All Funds Budget for FY 2023-2024

BACKGROUND: The All Funds Budget is an initiative by the UNC System to provide operating budget information across all University fund types. It was developed to better align resources with the University's strategic priorities and to promote stewardship and financial sustainability. The All-Funds Budget requires Board of Trustee approval.

Motion: Move to approve the All Funds Budget for fiscal year 2023-2024.

Supporting Document(s) Included: Power Point summary presentation.

Reviewed by: Dr. Lillian Wanjagi
Vice Chancellor for Business and Finance

Date: 4/20/23

Prepared by: Jon Parsons
Associate Vice Chancellor for Business and Finance

Date: 4/20/23

**FAYETTEVILLE STATE UNIVERSITY
EXECUTIVE SUMMARY
Board of Trustees**

MEETING DATE: May 1, 2023

COMMITTEE: Business and Finance

SUBJECT Construction Manager at Risk Selection – Chick & Rosenthal Building Renovation projects

BACKGROUND: The UNC Board of Governors requires the Board of Trustees to approve the selection of a Construction Manager at Risk (“CM at Risk”) upon the constituent institution choosing that method of construction delivery. The CM at Risk guarantees a maximum price (GMP) for a project’s cost of construction.

Requests for Qualifications

The closing date for receiving responses from CM at Risk firms was March 30, 2023. The Pre-Selection Committee began its review process at that time.

The University received a total of four submissions in response to the Request for Qualifications.

All four of the respondents were selected for interviews:

- Frank L. Blum Construction
- Samet - McFarland
- New Atlantic Contracting
- Bordeaux Construction

A Pre-Selection Committee evaluated the proposals and was present for the interviews. The Pre-Selection Committee members are:

- Dr. Lillian Wanjagi, Vice Chancellor for Business & Finance.
- Ms. Wanda Jenkins, Vice Chancellor for Legal, Audit, Risk & Compliance.
- Mr. Harold Miller, Director of Facilities Planning & Construction
- Mr. Terrance Robinson, Assistant Vice Chancellor for Legal, Audit, Risk and Compliance (non-voting member).
- Mr. Jon Parsons, Associate Vice Chancellor, Facilities Management (non-voting member).

The Pre-Selection Committee evaluated the proposals based on the following criteria:

- Workload that is fully able to accommodate the addition of this project.
- Record of successfully completed projects of similar scope without major legal or technical problems.
- Previous experience with the Owner, a good working relationship with Owner representatives, have completed projects in a timely manner and have performed an acceptable quality of work.
- Key personnel that have appropriate experience and qualifications.
- Relevant and easily understood graphic or tabular presentations.
- Completion of CM-at-Risk projects in which there was little differences between the GMP and final cost.
- Projects that were completed on or ahead of schedule.
- Recent experience with project costs and schedules.
- Construction administration capabilities.
- Proximity to and familiarity with the area where the project is located.
- Quality of compliance plan for minority business participation as required by N.C.G.S. 143-128.2.

Interviews

Interviews were conducted on April 13, 2023.

The Pre-Selection Committee's ranking order of the top three firms interviewed is:

1. Frank L. Blum
2. New Atlantic Contracting
3. Bordeaux Construction

MOTION:

Move to approve the selected firm to provide CM at Risk services on the Chick and Rosenthal Building Renovation projects and authorize University staff to negotiate Preconstruction Services agreements and GMP contracts with Frank L. Blum for the two projects.

Supporting Document(s) Included: Power Point summary presentation.

Reviewed by: Dr. Lillian Wanjagi
Vice Chancellor for Business and Finance

Date: 4/20/23

Prepared by: Jon Parsons
Associate Vice Chancellor for Facilities Management

Date: 4/20/23

**FAYETTEVILLE STATE UNIVERSITY
EXECUTIVE SUMMARY
Board of Trustees**

MEETING DATE: May 1, 2023

COMMITTEE: Business and Finance

SUBJECT Utility Infrastructure Renewal project: Designer Selection

BACKGROUND: Procurement of architectural and engineering design and surveying services are governed by North Carolina General Statutes and State Building Commission Designer and Consultant Selection Policy. The selected firm will provide design services to complete the Utility Infrastructure Renewal project on the Fayetteville State University campus.

Request for Qualifications

The University received a total of six submissions in response to the Request for Qualifications.

Three of the respondents were selected for interviews:

- Moorman, Kizer & Reitzel, Inc.
- RMF Engineering
- McKim & Creed

A Pre-Selection Committee evaluated the proposals and was present for the interviews. The Pre-Selection Committee members are:

- Dr. Lillian Wanjagi, Vice Chancellor for Business & Finance (voting member).
- Mr. Harold Miller, Director of Facilities Planning & Construction (voting member).
- Mr. Terrance Robinson, Assistant Vice Chancellor for Legal, Audit, Risk and Compliance (voting member).

The Pre-Selection Committee evaluated the proposals based on the following criteria:

1. Experience and expertise with similar projects.
2. Past performance on similar projects.
3. Experience in designing projects to be part of an existing campus context.
4. Adequate staff and proposed consultant team – qualifications and examples of previous collaborations.

5. Historically Underutilized Business representation in proposed consultant team.
6. Current workload and State projects awarded.
7. Proposed design approach or methodology.
8. Recent experience with project cost estimates and schedule adherence.
9. Construction administration capabilities.
10. Proximity to and familiarity with the area where the project is located.
11. Record of successfully completed projects without major legal or technical problems.

Interviews

Interviews were conducted on April 18, 2023.

The Pre-Selection Committee's ranking order of the top two firms interviewed is:

1. RMF Engineering
2. McKim & Creed

MOTION:

Move to approve the selected firm to provide design services on the Utility Infrastructure Renewal project and authorize University staff to negotiate a contract and fee with RMF Engineering.

Supporting Document(s) Included: Power Point summary presentation.

Reviewed by: Dr. Lillian Wanjagi
Vice Chancellor for Business and Finance

Date: 4/20/2023

Prepared by: Jon Parsons
Associate Vice Chancellor for Facilities Management

Date: 4/20/2023

**FAYETTEVILLE STATE UNIVERSITY
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MEETING DATE: May 1, 2023

COMMITTEE: Business and Finance

SUBJECT Approval of Facility Management Projects > \$300,000

BACKGROUND: In order to proceed with the following list of six (6) projects that each have an estimated cost exceeding \$300,000, FSU Board of Trustees approval is required. Projects 1-5 are funded with FY 2021-22 unspent Carry Forward funds. Project 6 is funded with Housing funds.

| | |
|--|--------------------|
| 1. Univ. Adv. renovation supplement | \$ 500,000 |
| 2. Butler MEP supplement: | \$ 600,000 |
| 3. Door Access Hardware retrofit: | \$1,490,000 |
| 4. Realign Stadium Drive: | \$ 500,000 |
| 5. Paige Alumni House renovation: | \$ 450,000 |
| 6. <u>New Residence Hall renovation:</u> | \$ 500,000 |
| GRAND Total | \$4,040,000 |
| FY22 CF Total | \$3,540,000 |
| Housing Total | \$ 500,000 |

MOTION: Move to approve the six (6) repair and renovation projects on the FSU campus totaling \$4,040,000.

Supporting Document(s) Included: Power Point summary presentation.

Reviewed by: Dr. Lillian Wanjagi
Vice Chancellor for Business and Finance

Date: 4/20/2023

Prepared by: Jon Parsons
Associate Vice Chancellor for Facilities Management

Date: 4/20/2023