



**Board of Trustees  
Committee Meeting  
Rudolph Jones Student Center  
Room 242**

**Committee on Budget and Finance  
Wednesday, June 7, 2023  
1:00 p.m.**

**AGENDA**

Call to Order	Stuart Augustine, Committee Chair
Welcome and Opening Remarks	Stuart Augustine
Roll Call	Karen Bussey
Approval of Minutes:	March 22, 2023

**Information Items:**

A. Capital Projects Update	Dr. Lillian Wanjagi <i>Vice Chancellor for Business and Finance</i>
B. Campus Master Plan Presentation	Vines Architecture <i>Consultant</i>
C. External Affairs and Military Relations Update	Wesley Fountain <i>Vice Chancellor for External Affairs and Military Relations</i>

**Action Items:**

- BF-1** Butler HVAC/Fire Alarm and Telecom MEP Renovation projects: Designer Selection
- BF-2** Campuswide Hardscape & Exterior Lighting Replacement project: Designer Selection
- BF-3** Spaulding Building Renovation project
- BF-4** McLeod Hall HVAC Conversion project
- BF-5** Sales Agreement for Electrical Transformer Purchase from PWC
- BF-6** Campus Master Plan

**Committee Members:** Glenn Adams, Stuart Augustine, R. Jonathan Charleston, J. Doug English, Kimberly Jefferies Leonard

Staff Liaison: Dr. Lillian Wanjagi  
Board Professional: Anita Cheatham

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For further information, please contact:  
Dr. Lillian Wanjagi, Vice Chancellor for Business and Finance  
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## Board of Trustees Meeting Minutes DRAFT

### COMMITTEE ON BUDGET AND FINANCE

Wednesday, March 22, 2023

1:00 PM

The Committee on Budget and Finance of the Fayetteville State University Board of Trustees convened Wednesday, March 22, 2023, in the Rudolph Jones Center Room 242. Committee Chair Stuart Augustine presided and called the meeting to order at 1:02 p.m.

#### ROLL CALL

The following Trustee Committee members were in attendance: Stuart Augustine, Glenn Adams, and J. Doug English.

Staff persons in attendance were Chancellor Darrell Allison, Provost Monica Leach, Vice Chancellor Wanda Jenkins, Vice Chancellor Juanette Council, Associate Vice Chancellor Jon Parsons, and Assistant Vice Chancellor Gretchen Cobb.

#### APPROVAL OF MINUTES

Trustee J. Doug English made a motion to approve the minutes of the Budget and Finance Committee meeting held on December 7, 2022, as distributed. Trustee Glenn Adams seconded the motion. The motion carried.

Dr. Lillian Wanjagi, Vice Chancellor for Business and Finance shared each of the following action items:

#### BUDGET & FINANCE UPDATE

Dr. Lillian Wanjagi, Vice Chancellor for Business and Finance shared the current and fiscal year 2023 State operating budget.

State Appropriations	\$ 80,574,409
Regular Term Fall & Spring	\$ 6,471,168
Summer School	\$ 2,500,000
Other Revenues	\$ 4,091,251

Auxiliary Services budget totals \$28,634,658 and budget spent 48%. Contracts and Grants report included FY 2023 funding \$48,165,747, revenue of \$22,216,091 and expense \$22,216,091.

## **CAPITAL IMPROVEMENTS PROJECTS**

Vice Chancellor Lillian Wanjagi presented an update on capital projects, joined by Jon Parsons, Associate Vice Chancellor for Facilities Management. The update included a summary of the following projects. Chancellor Allison advised the Board of the progress they are making on the demolition of Vance Hall, which can be seen from Langdon Street.

### Lyons Science Building Renovation

- Main renovation is complete.
- Final phase of project (lab exhaust system) will be complete summer of 2023.

### Bryant & Vance Hall Demolition

- Demolition is underway on both halls. Vance will finish first in April, Bryant to follow NLT July.
- ~\$800k surplus from this project will be transferred to HWC project.

### Health & Wellness Center

- In early Schematic Design phase.
- Revised design contract execution pending at SCO.
- Projected completion in Fall 2025

### McLeod Hall HVAC Conversion

- Construction is underway.
- Estimated completion 10/1/23.

### New Residence Hall

- Design is in final construction documents phase @ 368 beds.
- Request for \$4M in OSBM Flex Funds is under review at OSBM.
- On schedule to open in Fall 2024

### New College of Education

- Advance Planning complete, includes the CoE, a Student Success Center and one 400 student ECHS.
- Estimated opening: Spring 2026

### New Parking Deck

- Designer selection complete (Duda-Paine Architects), Advanced Planning design phase begins in April.
- Targeted opening: Fall 2025

### Chick/Rosenthal Building Renovations

- Advanced Planning design phase is underway and will conclude in early May.
- Chick – College Access/Student Success programs and ITS department.
- Rosenthal use: PFA department
- Targeted openings: Chick in Spring 2025 and Rosenthal in Fall 2025.

### Utility Infrastructure Upgrade

- Designer solicitation will be posted in December. Selection in February 2023.
- Multi-phase project with first phase starting in 2024.
- Chick-fil-A at Bronco Midtown

### Traditional R&R Projects Highlights

- Butler: structural repairs, window replacements, HVAC & fire alarm improvements (\$3.45M)
- Roof replacements: Butler, Collins/Barber, Telecom, New Res Hall (housing funds)
- Chapel chiller replacement (\$1M)

## **EXTERNAL AFFAIRS AND MILITARY RELATIONS UPDATE**

Wesley Fountain, Vice Chancellor for External Affairs and Military Relations, presented an update on FSU's legislative agenda.

The first priority includes the Completion Assistance Program (CAP). The UNC System has proposed \$10.5 million in recurring funds (\$1.5 million each institution) to support completion assistance programs at our Historically Minority Serving Institutions and UNCA. FSU's CAP Programs include Bronco Boost and the 30-60-90 Free Summer School program.

The second priority includes \$10 million renovation and 3,000 square foot addition to the Cook Building. These updates will assist in transforming FSU's Military Affairs and Veteran's Academic Center into a full-service academic support center.

The third priority includes extending funding for the Fayetteville-Cumberland Regional Entrepreneurship-Business HUB offering support and resources to entrepreneurs, as well as the SANE Nursing Training Pilot

## **ACTION ITEMS**

There were 3 action items being recommended to the Committee for approval:

*Action Item BF1: Designer Selection for the University Advancement Building Renovation Project*  
Approval of the University Advancement Building Renovation project to authorize University staff to negotiate a contract and fee with the selected firms 310 Architects + Interiors and IMEG. Designer selection interviews were conducted on March 14, 2023. We received (3) submissions including 310 Architects + Interiors, Neighboring Concepts and IMEG. Chair Stuart Augustine asked do we know if we have other projects in which these companies have done work on our campus? Mr. Parsons explained 310 Architects + Interiors designed and completed the HUB. The company was also awarded the Chick & Rosenthal renovation projects.

Trustee J. Doug English made a motion to approve the authorization of university staff to negotiate a contract and fee with the firm 310 Architects+ Interiors. The motion was seconded by Trustee Glenn Adams. The motion carried.

Action Item BF2: Butler Building Renovation Project

Approval to increase the Butler Renovation Project Authority from the current \$3,450,000 by \$295,000 to a total project of \$3,745,000. This is related to the HVAC repair and replacement scope of work funded by 2021 Carry Forward Repair & Renovation funds.

Trustee J. Doug English inquired on whether the increase is due to a change order or is this an escalation in labor and materials. Mr. Parsons stated the increase is to accomplish a reasonable scope of the HVAC, including additional components to the project such as structural repairs, window replacements and fire alarm replacements.

Chair Stuart Augustine asked about the impact of the increase on future projects also funded by the Carry Forward Repair & Renovation fund. Dr. Wanjagi expressed that the increase should have no negative impacts on future projects.

Trustee J. Doug English made a motion to approve the increase of \$295,000 to a total of \$3,745,000. The motion was seconded by Trustee Glenn Adams. The motion carried.

Action Item BF3: Campuswide Hardscape and Exterior Lighting Project

Approval to increase the Campuswide Hardscape and Exterior Lighting Project Authority by \$279,000, from \$900,000 to a total of \$1,179,000. This increases the scope of work for the area where the future Starbucks will be located. The source of funds for this is also the Carry Forward Repair & Renovation fund.

Chair Stuart Augustine inquired about the company completing the work. Mr. Parsons explained this project has not been bid on or designed and we are still soliciting the designer. Chair Stuart Augustine inquired further to why the budget increased prior to bidding and who created the original estimate. Mr. Parsons explained to provide a more actual budget prior to bidding the scope of work. The estimate comprised two R&R projects, a campus wide sidewalk repair and the exterior lighting. These were estimates from almost four years ago, not done internally, and the project has been ongoing. It is deferred maintenance.

Trustee J. Doug English made a motion to approve the increase the Campuswide Hardscape and Exterior Lighting Project Authority to \$1,179,000, with final approval by the UNC Board of Governors. The motion was seconded by Trustee Glenn Adams. The motion carried.

**ADJOURNMENT**

Chair Stuart Augustine adjourned the meeting at 1:41 p.m.

Stuart Augustine, *Chair*  
Anita Cheatham, *Recorder*

**BOARD OF TRUSTEES  
BUDGET AND FINANCE  
COMMITTEE MEETING**

**Dr. Lillian Wanjagi**  
**Vice Chancellor for Business and Finance**  
**June 7, 2023**

# MAJOR CAPITAL PROJECTS UPDATE



## Bryant/Vance Demolition

## McLeod Hall HVAC Conversion

- Interior construction is progressing well
- Utility relocation – potential delay due to long lead electrical ground vaults (3) of 90 days.

## New Residence Hall

- GMP in process of being executed
- NRH transformer will be from PWC. Sales agreement on agenda.

# MAJOR CAPITAL PROJECTS UPDATE

## New COE

Schedule: Spring 2026 completion.

## Health & Wellness Center

- Schematic design is underway.
- Summer/Fall 2025 completion.

## Chick/Rosenthal Renovation

- Advanced planning phase with designer is in progress.

## Parking Deck

- Designer Duda-Paine's AP proposal at SCO.
- Summer 2025 Completion.



# Butler Building HVAC/Fire Alarm and Telecom MEP Renovation Projects: Designer Selection

## Designer Selection

- FSU received 3 submissions
- Two firms were shortlisted and interviewed on 5/9/23
- The Pre-Selection Committee recommends the following 2 firms for selection:
  1. McKim & Creed
  2. Progressive Design Collaborative

# Campuswide Hardscape and Exterior Lighting Replacement Project: Designer Selection



## Designer Selection

- FSU received 6 submissions
- Three firms were shortlisted and interviewed on 5/30/23
- The Pre-Selection Committee recommends the following 3 firms for selection:
  1. J Davis
  2. Surface 678
  3. Bolton & Menk

# Spaulding Building Renovation Project: Approve New Project

## New Project

- When the FSU Student Health Clinic and Pharmacy vacate the Spaulding Building and move to the new FSU Health and Wellness Center in 2025, the Spaulding Building will be renovated.
- The renovation cost estimate is \$1,300,000.

# McLeod Hall HVAC Conversion Project: Increase in Project Authority

## Increase in Project Authority

- Current project authority is \$5,269,184 (100% HEERF)
- Additional \$300,000 in housing funds requested to be added to current project authority for a total authority of \$5,569,184.
- The additional authority will fund interior refresh work to improve the appearance of the facility when it reopens for student occupancy in late-2023.

# Sales Agreement Between FSU and PWC for Transformer Purchase: Approve

## Approve

- Sales agreement between FSU and PWC for the University to purchase a new 2500 kVA electrical transformer from PWC for \$156,971.55.
- The transformer is a new addition to the University-owned medium voltage electrical infrastructure, and will serve the New Residence Hall.

# CAMPUS MASTER PLAN PRESENTATION

**Vines Architecture**

# Action Items

## Item BF-1

- Butler HVAC/Fire Alarm and Telecom MEP Renovation projects: Designer Selection

## Item BF-2

- Campuswide Hardscape & Exterior Lighting Replacement project: Designer Selection

## Item BF-3

- Spaulding Building Renovation project: approve \$1,300,000 project

## Item BF-4

- McLeod Hall HVAC Conversion project: approve \$300,000 in additional project authority.

## Item BF-5

- Sales Agreement for Electrical Transformer Purchase from PWC: approve.

## Item BF-6

- Campus Master Plan: approve.

**QUESTIONS?**



# FAYETTEVILLE STATE UNIVERSITY LEGISLATIVE AGENDA

**Wesley Fountain**  
**Vice Chancellor for External Affairs and Military Relations**

# Legislative Priority #1



## Completion Assistance Programs (CAP)

Student success is at the heart of the UNC System Strategic Plan, which calls for increasing the System's on-time graduation rate and reducing student debt at graduation for both our first-time and transfer students. To address these goals, the UNC System has proposed \$10.5 million in recurring funds (\$1.5 million each institution) to support completion assistance programs at our Historically Minority Serving Institutions (HMSIs – ECSU, FSU, N.C. A&T, NCCU, UNCP, and WSSU) and UNCA.

Program effectiveness will be assessed based on the change in the percentage of students achieving 60- and 90-credit hour benchmarks and, ultimately, graduating on-time.

## Fayetteville State University's CAP Programs

- Bronco Boost
- 30-60-90



# Legislative Priority #2

FSU's **Cook Building**, the oldest building on campus, will undergo a comprehensive \$10M renovation and 3,000 SF addition to be transformed into FSU's **Military Affairs/Veteran's Academic Center**, a full-service academic support center for military-affiliated students.

Note: Project approved in UNC System 6-year capital plan.





### FY 2023-25 Operating Budget Comparison

	UNC Budget Priorities		House Budget		Senate Budget		
	FY 2023-24	FY 2024-25	FY 2023-24	FY 2024-25	FY 2023-24	FY 2024-25	
UNC Base Budget	3,338,170,416	3,338,147,695	3,338,170,416	3,338,147,695	3,338,170,416	3,338,147,695	
UNC System Priorities							
Faculty Retirement Incentive Program	16,800,000 NR	-	-	-	16,800,000 NR		
UNC Performance-Weighted Enrollment Change*	(16,713,978)	5,000,000	(16,713,977)	(16,713,977)	(52,472,417) 35,758,440 NR	(52,472,417)	
Completion Assistance Programs	10,500,000	10,500,000	<i>\$5.25M in</i>	<i>NR</i>	<i>\$5.25M in receipts</i>	5,250,000 NR	5,250,000 NR
Cybersecurity	5,350,000	5,350,000	5,350,000	5,350,000	2,350,000	2,350,000	
	3,250,000 NR	-	3,250,000 NR	-			
Distinguished Professorship Matching Funds	10,000,000 NR	10,000,000 NR	-	-	10,000,000 NR	10,000,000 NR	
<b>Total Recommended UNC System Priority Budget Changes</b>	<b>29,186,022</b>	<b>30,850,000</b>	<b>(8,113,977)</b>	<b>(11,363,977)</b>	<b>17,686,023</b>	<b>(34,872,417)</b>	
<b>Faculty and Staff Salaries</b>							
House: 4.25% increase in FY23-24. Additional 3.25% in FY24-25. Senate: 2.5% increase in FY23-24. Additional 2.5% in FY24-25.	UNC System requests equity with State agencies and strongly supports Labor Market Adjustment Reserve funding.		148,003,892	261,183,341	87,061,115	174,122,230	
Labor Market Salary Adjustment Reserve			-	-	15,000,000	15,000,000	
Nursing Faculty - Salary Adjustments	-	-	-	-	8,511,549	8,511,549	
State Retirement Contributions	-	-	22,843,396	32,411,793	17,737,016	20,796,170	
					5,959,204 NR	4,171,574 NR	
State Health Plan	-	-	8,945,990	38,150,993	5,569,488	24,296,891	

### FY 2023-25 Capital Budget Comparison

The University of North Carolina FY23-25 State Capital and Infrastructure Fund (SCIF) Projects								
NCGA Code	Project Name	Total Project Authorization*	UNC Priorities		House		Senate	
			FY 2023-24	FY 2024-25	FY 2023-24	FY 2024-25	FY 2023-24	FY 2024-25
UNC/R&R21	UNC R&R PROGRAM		\$250,000,000	\$250,000,000	\$280,503,000	\$250,000,000	\$280,503,000	\$250,000,000
<b>TOTAL UNIVERSITY NAMED PROJECTS</b>		<b>\$1,713,530,215</b>	<b>\$309,252,380</b>	<b>\$299,860,442</b>	<b>\$82,892,380</b>	<b>\$238,012,928</b>	<b>\$50,142,380</b>	<b>\$198,360,980</b>
<b>Fayetteville State University</b>		<b>\$113,000,000</b>						
UNC/FSU21-1	Dormitories	\$40,000,000	\$16,000,000	\$10,000,000	\$16,000,000	\$10,000,000	\$16,000,000	\$10,000,000
UNC/FSU21-2	College of Education	\$63,000,000	\$27,200,000	\$15,750,000		\$36,376,088		\$36,376,088
UNC/FSU23-1	Butler Targeted Renovation	\$20,750,000		\$2,075,000	Allocation scheduled for FY28		Not authorized	
UNC/FSU23-2	H.L. Cook Building Renovation and Addition	\$10,000,000	\$1,000,000	\$3,500,000	\$1,000,000	\$3,500,000	\$1,000,000	\$3,500,000

\*Institution subtotals reflect total project authorizations for named projects included in the Senate budget.

\*\*Additional funding requested to address inflationary increases to major repair and renovation capital projects funded from UNC/R&R21.

Highlighted cells represent new or changed project authorizations in Senate budget.

Highlighted cells represent BOG-approved projects that were not included in Senate budget.

# Legislative Priority #3



## **FSU Innovation and Entrepreneurship Hub - \$1,000,000**

The Fayetteville-Cumberland Regional Entrepreneur-Business HUB offers support and resources to provide on-site, one-stop assistance to help entrepreneurs launch new enterprises, small business training, access capital, obtain certifications, bonding, and win government contracts.

## **FSU SANE Nursing Training Pilot - \$1,500,000**

The purpose of this training is to provide registered nurses, advanced practice nurses, and health care providers (HCP), (e.g., physician assistants and physicians) with knowledge specific to the pediatric, adolescent, and adult sexual assault examinations for collection of evidence and identification of injury that might have been sustained. The nurse or HCP will be trained to conduct and complete the evidentiary examination on a child, adolescent, or adult as well as focus on techniques and issues that will assist them to accomplish the task. Students will be provided with a solid foundation to respond and advocate for victims of sexual assault and violence.

Resolution:

2-year extension on the use of previously appropriated funds.

## **UNEXPENDED DIRECTED GRANTS APPROPRIATED IN 2022-2023 FISCAL YEAR DO NOT REVERT**

**SECTION 5.1.(a)** This section applies to any directed grants appropriated as nonrecurring funds in S.L. 2021-180 for the 2022-23 fiscal year that (i) remain unexpended as of the effective date of this section and (ii) are subject to reversion at the end of the 2022-23 fiscal year. Notwithstanding any provision of law to the contrary, the grants described by this section shall not revert at the end of the 2022-23 fiscal year and shall remain available for expenditure for the purpose for which the funds were appropriated until the earlier of the date the funds are expended or the date the funds revert pursuant to subsection (b) of this section.

**SECTION 5.1.(b)** Any funds described in subsection (a) of this section that remain unexpended as of June 30, 2023, shall revert to the appropriate fund at the end of the 2023-24 fiscal year.

**SECTION 5.1.(c)** This section becomes effective June 30, 2023.

# House Bill 347: Sports Wagering/Horse Racing Wager



Three hundred thousand dollars (\$300,000) annually shall be appropriated to each of the institutions listed in this subdivision to support collegiate athletic departments. If there are not sufficient funds for each of these institutions to receive an appropriation of \$300,000, the amount of each appropriation shall be reduced by the same proportion so that all institutions receive an appropriation of the same amount.

Of the remaining proceeds, as follows: 20% annually to be distributed equally among the institutions listed in this sub-subdivision to support collegiate athletic departments, not to supplant general funding to that institution. The institutions are listed as follows:

- Appalachian State University
- East Carolina University
- Elizabeth City State University.
- Fayetteville State University.
- North Carolina Agricultural & Technical State University.
- North Carolina Central University.
- University of North Carolina at Charlotte
- University of North Carolina at Asheville.
- University of North Carolina at Greensboro
- University of North Carolina at Pembroke.
- University of North Carolina at Wilmington
- Western Carolina University
- Winston-Salem State University.



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