



Board of Trustees

Special Called Meeting
Thursday, February 17, 2022
2:45 p.m.
via zoom

AGENDA

Call to Order	Glenn Adams <i>Chairman</i>
Roll Call	Minda Watkins <i>Secretary to the University</i>
Ethics Statement	Glenn Adams <i>Chairman</i>
McLeod HVAC Project <i>Action Item BF-1</i>	Carlton Spellman <i>VC for Business and Finance</i> Jon Parsons <i>AVC for Facilities Management</i>
Bryant and Vance Halls Demolition <i>Action Item BF-2</i>	Carlton Spellman <i>VC for Business and Finance</i> Jon Parsons <i>AVC for Facilities Management</i>
Adjournment	Glenn Adams <i>Chairman</i>

Join Zoom Meeting

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Meeting ID: 938 1400 8454

Passcode: 129934

One tap mobile

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Agenda Item BF-1

EXECUTIVE SUMMARY

MEETING DATE: February 17, 2022

SUBJECT: Approval of Design Services for the McLeod Hall HVAC Conversion Project

BACKGROUND: The University received nine submittals in response to the Request for Proposal. A Pre-Selection Committee evaluated the proposals. The Committee consisted of three University Facilities Management staff members. The Committee evaluated the proposals based on the following criteria:

- Qualified staff for a project of this type
- Experience on UNC/SCO projects
- Past performance on similar projects
- Current workload
- Proposed planning/design approach or methodology
- Construction administration capability
- Historically Underutilized Business representation on proposed consultant team

The three (3) short-listed firms selected for interviews were:

- NV5
- Engineered Designs, Inc.
- McKim & Creed, Inc.

Interviews were conducted on February 7, 2022. The Interview Panel consisted of:

- Mr. Gene Cottrell, Director of Budget & Administration, Facilities Management Department

- Mr. Harold Miller, Director of Planning & Construction, Facilities Management Department, Committee Chair
- Mr. Jon Parsons, Associate Vice Chancellor, Facilities Management

The Interview Panel selected McKim & Creed, Inc. from Raleigh, NC.

MOTION: Move that the Board approve McKim & Creed to provide design services on the McLeod Hall HVAC Conversion Project and authorize the University staff to negotiate a contract to includes fee with McKim & Creed.

Supporting Document(s) Included: N/A

Reviewed By: Carlton Spellman
VC for Business and Finance

Date: 02/09/2022

Prepared by: Jon Parsons
Associate VC for Facilities Management

Date: 02/09/2022

Agenda Item BF-2

EXECUTIVE SUMMARY

MEETING DATE: February 17, 2022

SUBJECT: Approval of Bryant and Vance Hall Demolition

BACKGROUND: In April 2021, the Board of Trustees previously approved a designer for the demolition of Bryant Hall and Vance Hall. In order to proceed with the project, the Board needs to approve the demolition of the 2 buildings.

MOTION: Move that the Board approve the demolition of Bryant Hall and Vance Hall.

Supporting Document(s) Included: N/A

Reviewed By: Carlton Spellman
VC for Business and Finance
Date: 02/09/2022

Prepared by: Jon Parsons
Associate VC for Facilities Management
Date: 02/09/2022