



Board of Trustees

Special Called Meeting
Thursday, October 28, 2021
2:30 p.m.

AGENDA

Call to Order	Glenn Adams <i>Chairman</i>
Roll Call	Minda Watkins <i>Sec. to the University/Board Liaison</i>
Ethics Statement	Glenn Adams <i>Chairman</i>
Resolution on Delegated Authority	Wanda Jenkins <i>VC for Legal, Audit, Risk, and Compliance</i>
Request for Authorization to Establish - CERPAA (Center for Enterprise Resource Planning and Advanced Analytics)	Monica Leach <i>Provost and Sr. VC for Academic Affairs</i>
Adjourn	

Via Zoom:

<https://uncfsu.zoom.us/j/95194878344?pwd=UmpueDJ0VWpWcTY2L0dwdkVwc3JLQT09>

Meeting ID: 951 9487 8344

Passcode: 331331

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EXECUTIVE SUMMARY

MEETING DATE: October 28, 2021

SUBJECT: Resolution to Amend and Restate Delegated Authority from the Board of Trustees of Fayetteville State University

BACKGROUND: The proposed resolution adopted by the FSU Board of Trustees on September 23, 2021 has now been approved by the UNC System President and requires final approval by the FSU Board of Trustees.

MOTION: Move to Approve the Resolution to Amend and Restate Delegated Authority from the Board of Trustees of Fayetteville State University

Supporting Document(s) Included:

- Resolution to Amend and Restate Delegated Authority from the Board of Trustees of Fayetteville State University
- Fayetteville State University Board of Trustees Delegated Authority Table

Prepared by: Wanda L. Jenkins
General Counsel and Vice Chancellor for Legal, Audit, Risk, and Compliance

Date: 10/26/2021

**Resolution to Amend and Restate Delegated Authority
from the Board of Trustees of Fayetteville State University**

WHEREAS, the Board of Trustees of Fayetteville State University (“Board of Trustees”) has a duty to promote the sound development of Fayetteville State University within the functions prescribed for it, helping it to serve the people of the state in a way that will complement the activities of the other institutions and aiding it to perform at a high level of excellence in every endeavor; and

WHEREAS, the Board of Trustees serves as an advisor to the Board of Governors on matters pertaining to Fayetteville State University and serves as an advisor to the chancellor concerning the management and development of Fayetteville State University; and

WHEREAS, the Board of Trustees’ powers and duties are defined by the Board of Governors through the Board of Governors delegating certain authorities and responsibilities to the Board of Trustees; and

WHEREAS, the Board of Governors’ approval of the “Resolution to Amend and Restate Constituent Institution Board of Trustees Delegations” on July 22, 2021, directs each board of trustees of the constituent institutions to identify and restate in one binding resolution all instances in which the board of trustees of the constituent institution has delegated all or some of its delegated authority from whatever source to any committee, person, agency, or entity; and

NOW THEREFORE, the Board of Trustees restates the following delegations of authority.

- Pursuant to N.C.G.S. § 116-40.5, the Board of Trustees has been delegated the power to employ campus police officers and the Board of Trustees delegates this authority to the Chancellor pursuant this Resolution. The Chancellor has further delegated this authority to the University’s Chief of Police.
- Pursuant to N.C.G.S. § 116-44.4, the Board of Trustees has been delegated the power to prohibit, regulate, divert, control, and limit pedestrian or vehicular traffic and the parking of motor vehicles and other modes of conveyance on the campus; provide for the registration of motor vehicles maintained or operated on the campus; fix fees for such registration; set aside parking lots and other parking facilities on the campus; issue permits to park in these lots and garages and may charge a fee therefor; make it unlawful for any person to park a motor vehicle in any lot or other parking facility without procuring the requisite permit and displaying it on the vehicle; set aside spaces in designated parking areas or facilities in which motor vehicles may be parked for specified periods of time; install a system of parking meters and make it unlawful for any person to park a motor vehicle in a metered space without activating the meter; install automatic gates, employ attendants, and use any other device or procedure to control access to and collect the fees for using its parking areas and facilities; provide for the issuance of stickers, decals, permits, or other indicia representing the registration status of vehicles; establish procedures for the collection of penalties; provide for appropriate administrative sanctions; cause to be posted appropriate notice to the public of applicable traffic and parking restrictions; and provide for printing and distributing copies of its traffic and parking ordinances and the Board of Trustees delegates this authority to the Chief of Police pursuant to the University’s *Ordinance Regulating Traffic and Parking*.

- Pursuant to *Section 502D of The Code*, the Board of Trustees has been delegated the power to receive, in a student conduct case wherein the sanction is suspension, an appeal and the Board of Trustees delegates this authority to the Chancellor pursuant to the *Appellate Policy and Procedures of the FSU Board of Trustees*. The Chancellor has further delegated this authority to the Vice Chancellor for Student Affairs.
- Pursuant to *Section 603 of The Code*, the Board of Trustees has been delegated the power to conduct an initial review of a faculty appeal of a decision imposing discharge or serious sanctions, and the Board of Trustees delegates this authority to the Academic and Student Affairs Committee pursuant to the Board of Trustees' *Appellate Policy and Procedures of the FSU Board of Trustees*.
- Pursuant to *Appendix 1, Section VIII of The Code*, the Board of Trustees has been delegated the power to receive appeals related to admissions questions/decisions and the Board of Trustees delegates this authority to the Chancellor pursuant to the Board of Trustees' *Appellate Policy and Procedures of the FSU Board of Trustees*.
- Pursuant to *Appendix 1, Section IX of The Code*, the Board of Trustees has been delegated the power to cause to be collected from each student, at the beginning of each semester, quarter, or term, such tuition, fees, and other amounts necessary to pay other expenses for the term, as have been approved by the Board of Governors and the Board of Trustees delegates this authority to the Chancellor pursuant to this Resolution. The Chancellor has further delegated this authority to the University's Vice Chancellor for Business and Finance.
- Pursuant to *Appendix 1, Section IX of The Code*, the Board of Trustees has been delegated the power to require the payment of such advance deposits, at such times and under such conditions as it determines are appropriate and the Board of Trustees delegates this authority to the Chancellor pursuant to this Resolution. The Chancellor has further delegated this authority to the University's Vice Chancellor for Business and Finance.
- Pursuant to *Appendix 1, Section IX of The Code*, the Board of Trustees has been delegated the power to establish regulations concerning the acceptance of obligations of students, together with such collateral or security as may be deemed necessary or proper, in lieu of cash, in payment of tuition and fees and the Board of Trustees delegates this authority to the Chancellor pursuant to this Resolution. The Chancellor has further delegated this authority to the University's Vice Chancellor for Business and Finance.
- Pursuant to *Appendix 1, Section XVI of The Code*, the Board of Trustees has been delegated the power to control and supervise campus electric power plants and water and sewer systems, other utilities and facilities and child development centers and the Board of Trustees delegates this authority to the Chancellor pursuant to this Resolution. The Chancellor has further delegated this authority to the University's Vice Chancellor for Business and Finance and the Dean of the College of Education (child development center).
- Pursuant to the UNC Policy Manual 200.6 (Delegation of Authority to the President), the Board of Trustees has been delegated the authority to approve individual EHRA employee salary adjustments within the following limits: a) A temporary salary stipend or supplement with a specified end date that does not exceed 25% and \$25,000 of cumulative salary adjustments fiscal

year to-date based on the employee's June 30 salary, up to 12-months in duration; and b) A temporary salary stipend or supplement without a specified end date that does not exceed 20% and \$15,000 of cumulative salary adjustments fiscal year to-date based on the employee's June 30 salary; and c) A permanent base salary adjustment that does not exceed 20% and \$15,000 of cumulative salary adjustments fiscal year to-date based on the employee's June 30 salary, and the Board of Trustees delegates this authority to the Chancellor pursuant to the *Resolution to Delegate Expanded Authority to the Chancellor for Certain Salary Actions for Employees Exempt from the State Human Resources Act* approved by the Board of Trustees on September 22, 2016. The Board of Trustees has further delegated this authority to the Chancellor's permitted designees, the Provost and Vice Chancellor for Academic Affairs and the Vice Chancellor for Business and Finance pursuant to the same Resolution approved by the Board of Trustees on September 22, 2016.

- Pursuant to UNC Policy Manual 300.1.1(III) (Senior Academic and Administrative Officers), the Board of Trustees and the Chancellor have been delegated the authority for positions within Section I. B (2), to make appointments and determine salaries, the Board of Trustees delegates this authority to the Chancellor pursuant to an action of the Board of Trustees taken on December 13, 2007. The Chancellor has further delegated this authority to those campus administrators identified in the University's *Delegation of Authority for EHRA Personnel Actions* policy.
- Pursuant to UNC Policy Manual 300.1.2 (Evaluation of Positions for Designation as Senior Academic and Administrative Officer), the Board of Trustees and Chancellors have been delegated the authority to make appointments and determine salaries with respect to other positions designated by the Board of Governors as senior academic and administrative officers. and the Board of Trustees delegates this authority to the Chancellor pursuant to an action of the Board of Trustees taken on December 13, 2007. The Chancellor has further delegated this authority to those campus administrators identified in the University's *Delegation of Authority for EHRA Personnel Actions* policy
- Pursuant to the UNC Policy Manual 600.3.4 (Granting of Management Flexibility to Appoint and Fix Compensation), the Board of Trustees has been delegated the power to execute the following personnel actions for faculty and EHRA non-faculty instructional, research, and public service (IRPS) employees: (1) permanent and temporary appointments and salaries; (2) promotion, including faculty rank changes but excluding tenure; and (3) permanent and temporary salary increases or stipends, and the Board of Trustees delegates this authority to the Chancellor pursuant to an action of the Board of Trustees taken on December 13, 2007. The Chancellor has further delegated this authority to those campus administrators identified in the University's *Delegation of Authority for EHRA Personnel Actions*.
- Pursuant to the UNC Policy 600.1.3(II)(B) and (C) (Authority for Real Property Transactions), the Board of Trustees has been delegated the power to authorize acquisition or disposition by the institutions of interests in real property (a) other than a leasehold, with a value less than \$500,000; and (b) a leasehold interest in real property with annual value less than \$500,000 and a term of not more than 10 years without obtaining approval of the Board of Governors, and the Board of Trustees delegates to the Chancellor the power to authorize acquisition or disposition of an interest in real property valued at less than \$50,000 pursuant to an action of the Board of Trustees taken on September 23, 2021.

- Pursuant to the UNC Regulation 400.5[R] (Regulation on Planning, Establishing, and Reviewing Centers and Institutes in the University of North Carolina), the Board of Trustees has been delegated the power to authorize establishment and discontinuation of institutional centers and institutes and the Board of Trustees delegates to the Chancellor the authority to approve the discontinuation of institutional centers and institutes pursuant to an action of the Board of Trustees taken on September 23, 2021.
- In addition to the duties, responsibilities, and authorities assigned to the Chancellor by the Board of Governors through Section 502 of The Code of the University of North Carolina, and pursuant to [N.C.G.S. § 116-31.10 \(Powers of Board regarding certain purchasing contracts\)](#), the Board of Trustees hereby delegates to the Chancellor full authority, or affirms the Chancellor's inherent authority to sign or execute, or to designate University employees to sign or execute, agreements, contracts, leases, and other official documents with institutions, agencies, corporations, partnerships, individuals, and other legal entities, including all such agreements not required by law or administrative regulation to be otherwise executed; provided, however, that such agreements shall comply with the law of North Carolina, especially the North Carolina General Statutes 143 and 146, when applicable, and with The Code of the University of North Carolina, and policies determined by the Board of Governors or the Board of Trustees. University officials designed by the Chancellor to sign official documents on behalf of the University as of the date of this Resolution are available at [Review and Approval of University Contracts](#)

Without limitations, all delegations of authority from the Board of Trustees (including authority to further delegate such authority) expressly indicated in the attached Delegated Authority Table is hereby incorporated by reference as though fully set forth as Exhibit A. In the event of a conflict between any exhibit and the text of this Resolution, the Resolution shall control.

Notwithstanding any other provision authorized by the Board of Trustees, all authority that has been delegated to the Board of Trustees and has not been expressly identified and further delegated in this resolution is hereby vested in the authority of the Board of Trustees.

This the 28th day of October 2021.

Glenn B. Adams, Chair

Minda Watkins, Secretary to the University

EXHIBIT A
FAYETTEVILLE STATE UNIVERSITY BOARD OF TRUSTEES
DELEGATED AUTHORITY TABLE

Source	Authority	Delegation	Source	Sub-Delegation	Source
Powers Delegated by the General Assembly					
N.C.G.S. § 116-40.5	Campus Law Enforcement Agencies: The Board of Trustees may employ campus police officers.	Chancellor	BoT Resolution to Amend and Restate 10/29/21	Chief of Police	BoT Resolution to Amend and Restate 10/29/21
N.C.G.S. § 116-44.4	Traffic and Parking: The Board of Trustees may by ordinance prohibit, regulate, divert, control, and limit pedestrian or vehicular traffic and the parking of motor vehicles and other modes of conveyance on the campus; provide for the registration of motor vehicles maintained or operated on the campus; fix fees for such registration; set aside parking lots and other parking facilities on the campus; issue permits to park in these lots and garages and may charge a fee therefor; make it unlawful for any person to park a motor vehicle in any lot or other parking facility without procuring the requisite permit and displaying it on the vehicle; set aside spaces in designated parking areas or facilities in which motor vehicles may be parked for specified periods of time; install a system of parking meters and make it unlawful for any person to park a motor vehicle in a metered space without activating the meter; install automatic gates, employ attendants, and use any other device or procedure to control access to and collect the fees for using its parking areas and facilities; provide for the issuance of stickers, decals, permits, or other indicia representing the registration status of vehicles; establish procedures for the collection of penalties; provide for appropriate administrative sanctions; cause to be posted appropriate	Chief of Police	Ordinance Regulating Traffic and Parking		

Source	Authority	Delegation	Source	Sub-Delegation	Source
	notice to the public of applicable traffic and parking restrictions; and provide for printing and distributing copies of its traffic and parking ordinances.				
Powers Delegated by the Board of Governors or President					
The Code Section 502D	Student Affairs: Where, in a student conduct case, the sanction is suspension or expulsion, an appeal may be made to the Board of Trustees. No appeal to the president or Board of Governors is permitted.	Chancellor	Appellate Policy and Procedures of the FSU Board of Trustees	Vice Chancellor for Student Affairs	UNC Policy #700.4.1 FSU Code of Student Conduct
The Code Section 603 (see also UNC Policy 101.3.1.1[R])	Appeals of Decisions Imposing Discharge or Serious Sanction: If the chancellor either declines to accept a committee recommendation that is favorable to the faculty member or concurs in a committee recommendation that is unfavorable to the faculty member, the faculty member may appeal the chancellor's decision to the Board of Trustees. The appeal to the Board of Trustees shall be decided by the full Board of Trustees. However, the Board may delegate the duty of conducting an initial review to a standing or ad hoc committee of at least three members. The decision of the Board of Trustees is final with no further appeal.	BoT Academic Affairs and Personnel Committee	Appellate Policy and Procedures of the FSU Board of Trustees		
The Code Appendix 1, Section VIII	Admissions: Subject to such enrollment levels and minimum general criteria for admission as may be established for a constituent institution by the Board of Governors, each constituent institution of the University of North Carolina shall establish admissions policies and resolve individual admission questions for all schools and divisions within the institution. No appeal concerning an individual admission case shall lie beyond the institutional Board of Trustees.	Chancellor	Appellate Policy and Procedures of the FSU Board of Trustees		
The Code Appendix 1, Section IX	Tuition, Fees, And Deposits: The Boards of Trustees of the constituent institutions other than the board of the North Carolina School of Science and Mathematics shall cause to	Chancellor	BoT Resolution to Amend	VC for Business and Finance	BoT Resolution to Amend

Source	Authority	Delegation	Source	Sub-Delegation	Source
	be collected from each student, at the beginning of each semester, quarter, or term, such tuition, fees, and other amounts necessary to pay other expenses for the term, as have been approved by the Board of Governors. [See G.S. 116-143]		and Restate 10/29/21		and Restate 10/29/21
The Code Appendix 1, Section IX	Tuition, Fees, And Deposits: Each Board of Trustees shall require the payment of such advance deposits, at such times and under such conditions as it determines are appropriate or as may be required by state law or by the Board of Governors. [See G.S. 116-143]	Chancellor	BoT Resolution to Amend and Restate, dated 10/29/21	VC for Business and Finance	BoT Resolution to Amend and Restate 10/29/21
The Code Appendix 1, Section IX	Tuition, Fees, And Deposits: Subject to policies prescribed by the Board of Governors, the Boards of Trustees shall establish regulations concerning the acceptance of obligations of students, together with such collateral or security as may be deemed necessary or proper, <u>in lieu of cash</u> , in payment of tuition and fees. [See G.S. 116-143]	Chancellor	BoT Resolution to Amend and Restate 10/29/21	VC for Business and Finance	BoT Resolution to Amend and Restate 10/29/21
The Code Appendix 1, Section XVI	Auxiliary Enterprises, Utilities, And Miscellaneous Facilities: Pursuant to applicable provisions of state law and policies of the Board of Governors, the Boards of Trustees of affected constituent institutions shall have authority and responsibility for the adoption of policies applicable to and the control and supervision of campus electric power plants and water and sewer systems, other utilities and facilities [G.S. 116-35], and child development centers [G.S. 116-38].	Chancellor	BoT Resolution to Amend and Restate 10/29/21	VC for Business and Finance Dean, College of Education (Child Development Center)	BoT Resolution to Amend and Restate 10/29/21
UNC Policy 200.6	Resolution to Delegate Expanded Authority to the Chancellor for Certain Salary Actions for Employees Exempt from the State Human Resources Act. ... the president has determined that it is necessary and prudent to delegate to the boards of trustees of the constituent institutions the authority to approve individual EHRA employee salary adjustments within the following limits: a) A temporary salary stipend or supplement with a specified end date that does not exceed 25% and \$25,000 of	Chancellor	BoT Resolution 9/22/2016		

Source	Authority	Delegation	Source	Sub-Delegation	Source
	cumulative salary adjustments fiscal year to-date based on the employee's June 30 salary, up to 12-months in duration; and b) A temporary salary stipend or supplement without a specified end date that does not exceed 20% and \$15,000 of cumulative salary adjustments fiscal year to-date based on the employee's June 30 salary; and c) A permanent base salary adjustment that does not exceed 20% and \$15,000 of cumulative salary adjustments fiscal year to-date based on the employee's June 30 salary.				
UNC Policy 300.1.1(III)	Policy on Senior Academic and Administrative Officers: Tier II SAAOs are employed in their administrative positions pursuant to this policy. The authority to make appointments and determine salaries for positions within Section I.B(1) is exercised by the Board of Governors, on recommendation of the president, or a Board of Trustees delegated such authority by the Board of Governors; for positions within Section I.B(2), such authority is delegated by the Board of Governors to the chancellors and the respective Boards of Trustees of the constituent institutions.	Chancellor	BoT Minutes 12/13/07	Campus Administrators	FSU Policy Delegation of Authority for EHRA Personnel Actions
UNC Policy 300.1.2	Evaluation of Positions for Designation as Senior Academic and Administrative Officer: The Board of Governors shall appoint and fix the compensation of all persons nominated to fill the presidency, vice presidencies, presidential staff positions, chancellorships, vice chancellorships, and deanships. With respect to other positions designated by the Board as senior academic and administrative officers, the authority to make appointments and determine salaries shall be delegated to the chancellors and the Boards of Trustees of the constituent institutions.	Chancellor	BoT Minutes 12/13/07	Campus Administrators	FSU Policy Delegation of Authority for EHRA Personnel Actions
UNC Policy 600.3.4	Granting of Management Flexibility to Appoint and Fix Compensation: The president delegates to the Board of Trustees for each constituent institution the authority to execute the following personnel actions for faculty and EHRA non-faculty instructional, research, and public service (IRPS) employees:	Chancellor	BoT Minutes 12/13/07	Campus Administrators	FSU Policy Delegation of Authority for EHRA

Source	Authority	Delegation	Source	Sub-Delegation	Source
	1. Permanent and temporary appointments and salaries. 2. Promotion, including faculty rank changes but excluding tenure. 3. Permanent and temporary salary increases or stipends.				Personnel Actions
UNC Policy 600.1.3(II)(B) and (C)	<p>Policy on Authority for Real Property Transactions: The Board of Governors delegates to the Boards of Trustees of the constituent institutions the power to authorize acquisition or disposition by the institutions of the following interests in real property without obtaining approval of the Board of Governors:</p> <ul style="list-style-type: none"> • Any interest in real property, other than a leasehold, with a value less than \$500,000; and • A leasehold interest in real property with annual value less than \$500,000 and a term of not more than 10 years <p>The Boards of Trustees of the constituent institutions are authorized to delegate to the chancellors of their respective institutions the power to authorize for their institutions acquisition or disposition of an interest in real property valued at less than \$50,000</p>	Chancellor	BoT Action on 9/23/21		
UNC Regulation 400.5[R]	<p>Regulation on Planning, Establishing, and Reviewing Centers and Institutes in the University of North Carolina: The Board of Trustees of each administrative campus has the authority to approve campus level policies on centers and institutes and to authorize establishment and discontinuation of institutional centers and institutes consistent with these regulations and the directions of the president or the Board of Governors. The Board of Trustees may delegate to the chancellor the authority to approve the <u>discontinuation</u> of institutional centers and institutes. Administrative campuses must have policies that address the following aspects of the establishment of institutional centers and institutes... Clear process for granting and notification of the establishment of a center or institute, which includes approval by the chancellor and Board of</p>	Chancellor	BoT Action on 9/23/21		

	Trustees and notification to the Office of Research and Graduate Education at UNC General Administration prior to establishment.				

EXECUTIVE SUMMARY

MEETING DATE: October 28, 2021

SUBJECT: Request to Approve the Establishment of the Center for Enterprise Resource Planning and Advanced Analytics (CERPAA)

BACKGROUND: Center for Enterprise Resource Planning and Advanced Analytics (CERPAA) will enable Fayetteville State University to create a pipeline of graduates with the requisite skills and credentials to successfully compete for positions requiring ERP and data analytics skills.

MOTION: I move that the Board of Trustees approve the establishment of the Center for Enterprise Resource Planning and Advanced Analytics Center (CERPAA).

Supporting Document(s) Included: Request for Authorization to Establish CERPAA

Reviewed by: Darrell T. Allison
Chancellor

Date: 10/26/2021

Prepared by: Dr. Monica T. Leach
Provost and Senior Vice Chancellor for Academic Affairs

Date: 10/26/2021

Fayetteville State University Centers and Institutes Request for Authorization to Establish

It has been determined by the appropriate Fayetteville State University (FSU) officials that the Center for Enterprise Resource Planning and Advanced Analytics (CERPAA) is now able to demonstrate its viability. Per FSU's policy on *Centers and Institutes*, the following information is being provided to the FSU Board of Trustees in support of FSU's request to approve the establishment of CERPAA. Also, included as Attachment A is the Authorization to Plan, which was previously approved by the Board.

1. Name of the proposed C/I, which appropriately reflects the C/I's mission and scope.

Center for Enterprise Resource Planning and Advanced Analytics (CERPAA)

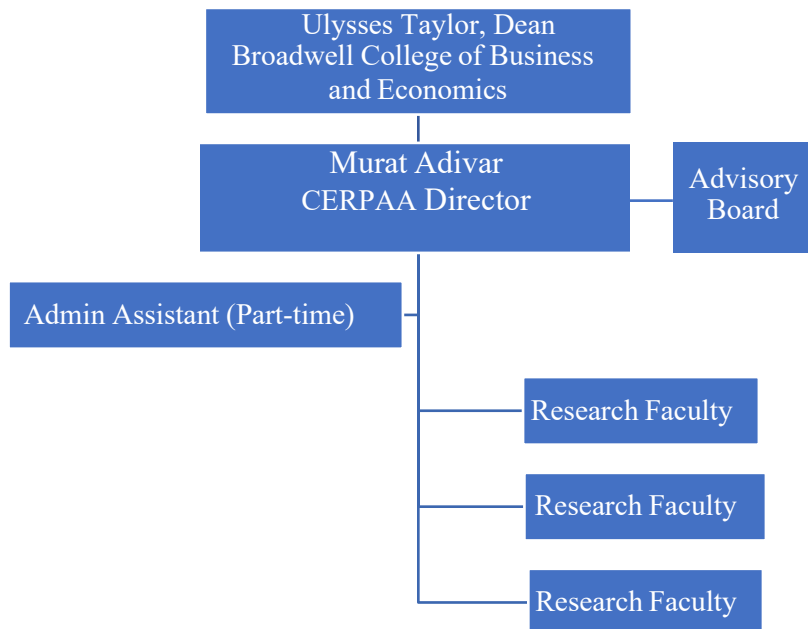
2. Identification of the proposed C/I as either a research, public service, or instructional C/I, in accordance with its primary mission and core activities, with the understanding that the C/I may also conduct complementary activities outside of its primary designated mission.

CERPAA will be primarily an instructional center with its mission being to serve as a regional leader in the field of ERP and advanced analytics. However, with the support of a cadre of experienced faculty, CERPAA will also provide research, training, networking, and certification opportunities that are closely aligned with industry demand. CERPAA will also perform advanced data analytics services to support the decision-making needs of local and regional firms.

3. Organizational structure of the proposed C/I, including name of a proposed Director, description of the membership and function of any proposed advisory or policy boards, and proposed responsibility structure.

Dr. Murat Adivar will serve as CERPAA's Director. There will be an advisory board that will consist of industry and government representatives relevant to CERPAA's instructional, research, and consulting functions. The advisory board members will provide strategic guidance for the determination of CERPAA's short and long-term goals.

The organizational structure of CERPAA is shown in the chart below.



4. **Anticipated benefit of the proposed C/I on the instructional, research and/or public service programs of the University; and, when state-institutional arrangements are involved, a statement on the anticipated benefits of the proposed collaboration on the instructional, research and/or public service programs of all participating campuses.**

The training provided by CERPAA will enable FSU to create a pipeline of graduates with the requisite skills and credentials to successfully compete for lucrative employment opportunities requiring ERP and data analytics skills. The research and consulting support extended to the business community will contribute to economic transformation in the region while ensuring the sustainability Center.

CERPAA will partner with other UNC institutions on research and consulting projects. These projects will provide the institutions' academicians the opportunity to learn from one another, apply for grants and consult on matters related to the field of ERP and advanced analytics.

5. **Immediate financial needs, including the amount of General Fund, non-General Fund, and in-kind support that will be required.**

CERPAA does not have an immediate need for financial support. CERPAA will be staffed by current FSU faculty and administrative staff. Once CERPAA has been established, the Director and faculty will begin to offer trainings and prepare grant proposals to generate a revenue stream to support CERPAA.

6. **Five-year budget detailing personnel and non-personnel costs and sources of revenue, state funds, non-state funds, and in-kind support.**

Personnel

Position	Cost	Source of Funds
Center Director (current faculty member)	\$82,000	State appropriation
Administrative Assistant (part time)	\$15,550	State appropriation

Revenue

Source	Year 1	Year 2	Year 3	Year 4	Year 5
SAP ERP Trainings	\$6,000	\$10,000	\$15,000	\$20,000	\$25,000
Grant writing		\$100,000		\$125,000	
GSA Contracts	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000
General Fund	0	0	0	0	0
Non-General Fund	0	0	0	0	0
Total	\$81,000	\$185,000	\$90,000	\$220,000	\$100,000

7. **Immediate operating needs, such as space, facilities and equipment, and five-year projections of future space needs.**

CERPAA will be housed in the SAP Next Gen Lab which is located in the Marion "Rex" and Aronul E. Harris School of Business and Economics building. This 1,200 square foot lab is equipped with 25 state-of-the-art computers, a printer, scanner, projection unit, and furniture and chairs to accommodate 30 students. All required purchases have been made; thus, funding for upgrades will not be required until CERPAA has begun to generate revenue.

8. **When relevant, evidence that inter-institutional arrangements regarding leadership, governance, activities, funding, or other aspects have been reached by the cooperating chancellors or designees.**

Not applicable

9. **An accountability plan that includes specific dates for the initial Director and C/I reviews and how the achievement of the center's or institute's mission, goals, and objectives will be measured, documented, and assessed.**

Each year, the Center will develop an Operational Plan and Assessment Report (OPAR) that will be reviewed by the Dean and Provost. The plan will include Center goals, objectives, metrics, and improvement plans when targets are not met.

Additionally, the Director will have an initial annual performance review, no later than June 30, 2022, as required by the University's performance evaluation policies and procedures. Thereafter, at least every five (5) years, the Director shall undergo a comprehensive performance review. The Dean shall be responsible for initiating the review and for acting on its findings and/or recommendations

No later than June 30, 2023, a written report (for the prior July 1 – June 30 fiscal year) will be submitted by the CERPAA Director to the Dean and the Provost. Upon receipt of the report, but no later than June 30th, a review will be conducted of CERPAA. The review shall be conducted by the Provost or designee. Thereafter, no later than January 31st of each year, a written report (for the prior July 1 – June 30 fiscal year) shall be submitted by the CERPAA Director to the Dean and Provost. Upon receipt of the report, but no later than June 30th, an annual review shall be conducted. The annual review shall be conducted by the Provost or designee.

The written report shall include the following:

- A description of significant activities within CERPAA during the prior year. Activities resulting in press releases and/or other noteworthy events of interest to the general public should be included and highlighted.
- Current funding status (i.e., State, Federal, other sources) with a statement regarding whether the current budget is sufficient to continue operations for the foreseeable future (i.e., for the next five years). Activities that are or will be in place to address any deficiency should be detailed.
- A list of grants with expiration dates that are relevant to the mission of CERPAA.
- Publications by CERPAA faculty that were published during the prior year.
- A current organizational chart that depicts the CERPAA leadership team and reporting structure.
- A list of current CERPAA faculty members.
- Numbers of University undergraduate and graduate students trained/served during the previous year by CERPAA.
 - List of activities (i.e., workshops) offered (if any) by CERPAA.

10. **Letter of support from the administrator to whom the C/I will report. If the C/I is to report to a department chair, the dean must also indicate approval.**

See attached.

Fayetteville State University Centers and Institutes Request for Authorization to Plan

Fayetteville State University (FSU) is requesting approval to plan a campus level center at Fayetteville State University.

1. Full Name of the proposed Center

Center for Enterprise Resource Planning and Advanced Analytics (CERPAA)

2. Mission and goals of the proposed Center

The mission of the Center for Enterprise Resource Planning and Advanced Analytics (CERPAA) is to serve as a regional leader in the field of ERP and advanced analytics. With the support of a cadre of experienced faculty, the CERPAA will provide research, training, networking, and certification opportunities that are closely aligned with industry demand. The CERPAA will also perform advanced data analytics services to support the decision-making needs of local and regional firms.

The training provided by the CERPAA will enable FSU to create a pipeline of graduates with the requisite skills and credentials to successfully compete for positions requiring ERP and data analytics skills. The research and consulting support extended to the business community will contribute to economic transformation in the region while ensuring the sustainability of the Center.

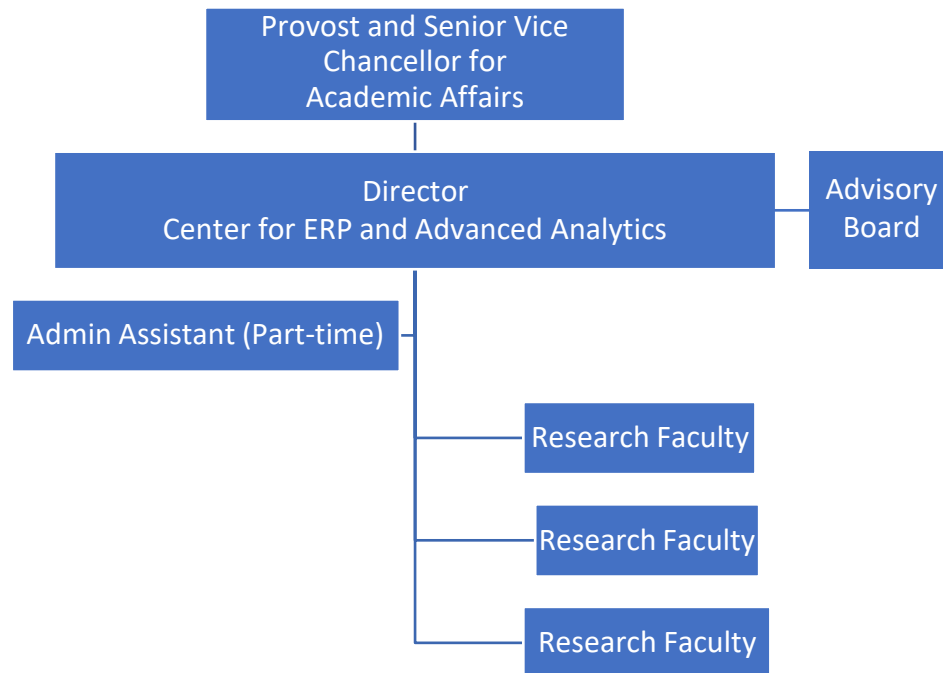
The goals of the CERPAA are to:

- Conduct advanced research that is of interest to industry and FSU faculty and students.
- Provide training in ERP Systems and data analytics which will enable participants to sit for several 3rd party endorsed certifications including SAP S/4 HANA (ERP), Amazon Web Services (AWS), SAP Cloud Analytics, Oracle ERP Cloud, Windows Dynamics (ERP), SAS Analytics, and ABAP.
- Provide advanced analytic consulting services to support the decision-making needs of local and regional firms

3. Description of the proposed Center's administrative structure, including an organizational chart showing the relationship of the proposed Center to the University and the internal organization of the proposed Center.

The Director of the CERPAA, a current faculty member, will report to the Provost and Senior Vice Chancellor for Academic Affairs. The director will oversee the research produced by faculty; facilitate workshops to prepare students and others to sit for certification exams; and develop

partnerships and collaborations to support grant writing, consulting, and other activities designed to generate revenues. The CERPAA Advisory Board will provide strategic guidance to support center operations.



4. Objectives of the proposed Center and an explanation as to why the objectives cannot be achieved within existing University or UNC structures, including individual schools, departments, and/or programs.

The four objectives of the CERPAA are detailed below.

- To drive innovation across a wide sector of industries by performing cutting-edge, pre-competitive fundamental research in Enterprise Resource Planning, Data Science, Machine Learning, Management, and Artificial Intelligence
- To support the business and military community by: 1) providing consulting services and research support, 2) offering analytical solutions to maximize organizational efficiencies through redesign and integration of processes and/or operations, and 3) offering customized certification training to prepare participants to sit for certification exams
- To develop collaborations with the business community and engage business partners in curricular activities, workshops, and forums
- To provide participants with access to software and cloud platforms (e.g., SAP S/4 HANA, SAP HANA, SAP Cloud Analytics, Amazon Web Services, SAS Enterprise, SAS Base, Windows Dynamics (ERP), ABAP) and professional networks such as the SAP Users Group (ASUG)

5. Relevance of the proposed Center to the mission of the University and UNC

The proposed CERPAA supports the mission of Fayetteville State University by contributing to university’s goal to “promote the educational, social, cultural, and economic transformation of southeastern North Carolina and beyond.” Similarly, the UNC System’s Strategic Plan encourages campuses to enhance economic impact and community engagement by “investing in foundational research; speeding the discovery, application, and translation of research; and deepening sustained partnerships that strengthen local communities and the state’s economy.” The mission of the CERPAA, with its emphasis on skills training, emerging research, and community service, clearly advances the mission and goals of the university and UNC System.

6. Description of how the proposed Center differs from similar centers, institutes, or Centers within the University, UNC and the State, and proposed relationships with them.

The proposed CERPAA does not replicate services provided by other centers housed at the university or in the UNC System. NC State hosts an Institute for Advanced Analytics (IAA), but the mission is to support graduate education rather than research and service to the business community. Further, the IAA does not offer training or research in the area of Enterprise Resource Planning Systems. There is no other evidence that a similar center is operating within the UNC System or the State of North Carolina. The CERPAA’s proposed relationship with the UNC System and the state will be based on the Center’s contribution to the development of a highly skilled workforce and efforts to promote economic transformation throughout the region.

7. Potential sources and estimated funding to initiate and sustain the proposed Center, presented as a five-year projection, including the amounts of (1) General Fund support; (2) non-General Fund support; and (3) in kind support.

Source	Year 1	Year 2	Year 3	Year 4	Year 5
SAP ERP Trainings	\$6,000	\$10,000	\$15,000	\$20,000	\$25,000
Grant writing		\$100,000		\$125,000	
GSA Contracts	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000
General Fund	0	0	0	0	0
Non-General Fund	0	0	0	0	0
Total	\$81,000	\$185,000	\$90,000	\$220,000	\$100,000

8. Estimated space, facilities, and equipment needs and plans for meeting these needs.

The Center will not require additional space, facilities, or equipment. The CERPAA will be housed in the SAP Next Gen Lab which is situated in the Broadwell College of Business and Economics. This 1,200 square foot lab is equipped with 25 state-of-the-art computers, a printer, scanner, projection unit, and furniture and chairs to accommodate 30 students. All purchases have been made in the last year; thus, funding for upgrades will not be required until the Center has begun to generate revenue.

9. If relevant, information about the inter-institutional nature of the proposed Center with regard to mission, leadership, activities, funding, or other aspects.

NC State University has agreed to partner with the Center to provide research support. The Center will also partner with: SAP UA, SAP Next-GEN, firms affiliated with the ASUG Carolinas Chapter, and universities affiliated with Project Propel, an HBCU initiative hosted by SAP.

Key academic collaborations include:

- SAP University Alliance (<https://www.sap.com/training-certification/university-alliances.html>)
- SAP Next Generation Labs Network (<https://www.sap.com/corporate/en/company/innovation/next-gen-innovation-platform/university-labs.html>)
- America's SAP Users Group (ASUG) (<http://www.asug.com>)
- Windows Dynamics Academics Alliance (see <https://dynamics.microsoft.com/en-us/academic/>)
- Oracle Academy (see <https://academy.oracle.com/en/oa-institution.html>)
- SAS Academic Programs (see https://www.sas.com/en_us/learn/academic-programs.html)
- Tableau Academic Programs (<https://www.tableau.com/academic>)

10. Milestones, timelines, and responsible parties associated with centerplanning periods

a. Milestones

- September 8 2021: Authorization to Plan submitted (by Provost Leach) to the Office of Legal Affairs for approval byChancellor
- September 10, 2021 : Chancellor Allison approve Authorization to Plan
- September 13, 2021 : Authorization to Plan submitted to the Board of Trustees for approval
- September 23, 2021 : Board of Trustees approves Authorization to Plan

b. Responsible Individuals (Request to Plan/Establish):

Dr. Murat Adivar, Professor of Management

Dr. Ulysses Taylor, Dean, Broadwell College of Business and Economics